MetroList[®]

How to Opt-Out Your Listings on ShowingTime





Pg1-Updated 09/18/2023

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How to Opt-Out Your Listings on ShowingTime

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ShowingTime		(3)	F	irst Name:	Kristen			Service Level:	ihowingTime for t	he MLS	
-		9.0	L	ast Name:	Sommer			<u>U</u> r	grade		
			Office Dire	ct Line 🗸 🛛	(444) 444-444	4		Source: Me	etroList		
			Mobile Pho	ne 🗸	(916) 709-079	9		Agent ID: QF	RISTEN		
Home	>	Calendar Sync	Phone T	ype 🗸				Office Name: Me	troList Services,	Inc.	
Messages	>	Mass Add		Fax:				Office ID: 01	MTRO		
		Listing Note		Email:	kristen@metro	list.net		Office Phone: (9	16) 922-2234		
Showings	>		Text	Message:	(916) 709-079	9	~	Office Fax: (9	16) 922-1835		
Listing Satur	<u> </u>		Text Messa	ge Length:	Abbreviated S	MS Notification (One messag	×	Date Joined:			
Listing Setup	,							Showing PIN:			
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Contacts Feedback Reports Help & Suppor Kristen Somme Upgrade Service	3		Primary Primary Elisting Agent Allow Agen	Link Status Authorized Authorized Authorized - Showing P nts To Requestow Agents To	Status ACTIVE ACTIVE ACTIVE ARCHIVED references Request Virtual	Source Bridge/Contra Cost/Bay East MetroList BAREIS Online?: O Yes ® No I Appts?: In-Person and Virtu	Agent Name Kristen Sommer Kristen Sommer	Office Name Metrolist Services, Inc. MetroList Services, Inc. MetroList Services, Inc.	Agent Id MET5020358 QKRISTEN QKRISTEN	Email Address kristen@metrolist.net kristen@metrolist.net	Unlint ジア ジア ジア
b Contacts Feedback Reports Help & Suppor Kristen Somme Upgrade Service C→ Logoff	3		Primary Primary Elisting Agent Allow Agen A	Link Status Authorized Authorized Authorized - Showing P ats To Reques ow Agents To rags for New	Status ACTIVE ACTIVE ACTIVE ARCHIVED references t Appointments Request Virtual Listings	Source Bridge/Contra Cost/Bay East MetroList BAREIS Online?: Yes No I Appts?: In-Person and Virtu	Agent Name Kristen Sommer Kristen Sommer	Office Name Metrolist Services, Inc. MetroList Services, Inc.	Agent Id MET5020358 QKRISTEN QKRISTEN	Email Address kristen@metrolist.net kristen@metrolist.net	Unlink ジョ ジョ

Under Listing Agent - Showing Preferences, Select '<u>No</u>' to the first question - 'Allow Agents To Request Appoints Online?'

Don't forget to save your changes at the top of the page, and you're all set! Your listings will no longer be opted-in to ShowingTime.

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How to Opt-Out Your Listings on
ShowingTime+ (Next Generation)

From your ShowingTime Dashboard, click your name in the upper right corner, then select 'My Preferences'

ShowingTime			2	
		Dashboard	🖃 🏚 🍭 Kristen Sommer 🝷	
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×	Feedback	You have 0 showings today.		My Information
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No upcoming appointments				
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		Schedule Showing		

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How to Opt-Out Your Listings onShowingTime+ (Next Generation)

Don't forget to save your changes at the top of the page, and you're all set! Your listings will no longer be opted-in to ShowingTime.

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<u>;≜</u> : >	Security	Allow online appointment requests		^	
		Default appointment type Confirmation Required Allow virtual appointments			
		Buyer's Agent details to share with seller/occupants Do not share anything (default)			
		My Listing Feedback		~	
		My Listing Restrictions My Showings Defaults		~	

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