

Member # \_\_\_\_\_

Office # \_\_\_\_\_

## Broker Change Form

Fax or Email completed form to Admin Center	Amador AOR	(209) 223-3876 / <a href="mailto:acar@metrolist.net">acar@metrolist.net</a>	Nevada AOR	(530) 272-2646 / <a href="mailto:ncaor@metrolist.net">ncaor@metrolist.net</a>
	Central Valley AOR	(209) 858-1709 / <a href="mailto:cvar@metrolist.net">cvar@metrolist.net</a>	Placer AOR	(916) 624-8023 / <a href="mailto:pcaor@metrolist.net">pcaor@metrolist.net</a>
	El Dorado AOR	(530) 676-0180 / <a href="mailto:edcar@metrolist.net">edcar@metrolist.net</a>	Sacramento AOR	(916) 283-8812 / <a href="mailto:sar@metrolist.net">sar@metrolist.net</a>
	Lodi AOR	(209) 368-8289 / <a href="mailto:lar@metrolist.net">lar@metrolist.net</a>	Sutter-Yuba AOR	(530) 674-4304 / <a href="mailto:syaor@metrolist.net">syaor@metrolist.net</a>
	LAR Modesto Branch	(209) 523-5317 / <a href="mailto:modesto@metrolist.net">modesto@metrolist.net</a>	Yolo AOR	(530) 666-7444 / <a href="mailto:ycar@metrolist.net">ycar@metrolist.net</a>

**Current Participant/Responsible Member**

The purpose of this form is to transfer responsibility of agents and listings under a corporate license from one licensed officer to another.

In order for this form to be processed:

The new broker (New Participant/Responsible Member) must show as a licensed officer on the corporate real estate license.

The new broker (New Participant/Responsible Member) must have a separate subscription to MetroList Services. The former broker's (Current Participant/Responsible Member's) account is not an 'office account' and cannot be transferred to the new broker.

**This section is to be completed by the current (old) Participant/Responsible Member**

This is to inform MetroList Services, Inc. that \_\_\_\_\_  
Print Current/Old Participant's Name

Responsible Member of the following office(s), wishes to transfer responsibility of the following office(s) to

\_\_\_\_\_  
Print New Participant's Name

Type of Action(s):

Release responsibility for all Subscriber(s), Clerical User(s), and Office Listings to the New Participant listed above

Select Only One, and I am:

Currently a Participant, creating a new office (Office Change Form is also required)

Currently a Participant, changing status to a Subscriber (Agent Change Form is also required)

Cancel my MetroList MLS Service as of \_\_\_\_\_

Participant Name \_\_\_\_\_ DRE License Number \_\_\_\_\_

Office Name \_\_\_\_\_ MLS Office ID \_\_\_\_\_

Office Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

**\*\* Please list all additional offices on a separate sheet of paper and attach to this form \*\***

**This section is to be completed by the new Participant/Responsible Member**

**New Office Affiliation**

Office Name \_\_\_\_\_ MLS Office ID \_\_\_\_\_

Office Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Office Phone \_\_\_\_\_ Office Fax \_\_\_\_\_

**Required Signatures**

\_\_\_\_\_  
 Old Participant/Responsible Member Signature      Print Old Responsible Member Name      Date

\_\_\_\_\_  
 New Participant/Responsible Member Signature      Print New Responsible Member Name      Date